



DEPARTMENT OF THE ARMY
LAW ENFORCEMENT COMMAND
FORT LEONARD WOOD, MISSOURI 65473-5600

REPLY TO
ATTENTION OF

ATZT-LEC

MEMORANDUM FOR The Law Enforcement Command

SUBJECT: Command Policy Memorandum #11 (12-Hour Shifts)

1. I am the sole approving authority for implementing any shift longer than the normal 8-hour shift. When a unit commander identifies a need to work longer shifts they will submit written justifications to me, through the BN S-3.
2. Working 12-hour shifts - which actually results in a shift of 14-15 hours - can significantly increase the safety risks to our personnel, and therefore must not be implemented unless absolutely necessary. When 12-hour shifts are implemented, they will only be used until we can transition back to 8-hour shifts. I will not take this decision lightly; justification for extended shifts must be compelling and clearly articulated. Based on the request, recommendation of the Battalion Sergeant Major, and personnel lay down from the Battalion S-3, I will decide on whether to authorize 12-hour shifts.
3. The point of contact for this memorandum is 1LT Nolt, at 6-1737.

A handwritten signature in dark ink, appearing to read "C. Williams", is written over the printed name.

CHARLES A. WILLIAMS
LTC, MP
Commanding